

**Services Committee - Library Budget 2023-24**  
Saltash Town Council  
For the 8 months ended 30 November 2023

Account	Actual 2022/23	EMF Balances B/F 2022/23	To/From Reserves & Budget Virements 2023/24	Budget 2023/24	Actual YTD 2023/24	Budget Available 2023/24	Budget 2024/25	Budget 2025/26	Budget 2026/27	Budget 2027/28
<b>Library Operating Income</b>										
<b>Library Income</b>										
4517 LI Library - Replacement Membership Cards	656	0	0	48	309	(261)	53	58	64	71
4518 LI Library - Photocopying Fees	999	0	0	600	561	39	661	727	801	882
4524 LI Library Book Sales	481	0	0	320	189	131	352	388	427	470
4526 LI Library Activity Income	0	0	0	250	65	185	275	303	334	367
4527 LI Library Vending Machines Income	0	0	0	50	0	50	55	61	67	73
4529 LI Library Activities Funding Income	350	0	0	600	0	600	661	727	801	882
<b>Total Library Income</b>	<b>2,485</b>	<b>0</b>	<b>0</b>	<b>1,868</b>	<b>1,123</b>	<b>745</b>	<b>2,057</b>	<b>2,264</b>	<b>2,494</b>	<b>2,745</b>
<b>Total Library Operating Income</b>	<b>2,485</b>	<b>0</b>	<b>0</b>	<b>1,868</b>	<b>1,123</b>	<b>745</b>	<b>2,057</b>	<b>2,264</b>	<b>2,494</b>	<b>2,745</b>
<b>Library Operating Expenditure</b>										
<b>Library Expenditure</b>										
6900 LI Rates - Library	13,473	0	(720)	15,804	13,099	1,985	17,400	19,157	21,092	23,223
6901 LI Water Rates - Library	558	0	0	364	191	173	401	442	486	536
6902 LI Gas - Library	4,788	0	0	5,623	1,902	3,721	6,190	6,816	7,504	8,262
6903 LI Electricity - Library	1,494	0	0	5,000	1,569	3,431	5,505	6,061	6,673	7,347
6904 LI Fire & Security Alarm - Library	629	0	500	1,033	1,133	400	1,137	1,252	1,378	1,518
6908 LI Cleaning Materials & Equipment - Library	1,072	0	0	1,854	339	1,515	2,041	2,248	2,475	2,724
6909 LI Boiler Service & Maintenance - Library	858	0	0	1,135	194	941	1,250	1,376	1,515	1,668
6910 LI General Repairs & Maintenance - Library	991	0	2,075	2,270	4,257	88	2,500	2,752	3,030	3,336
6911 LI TV License & PRS - Library	0	0	0	428	296	132	471	519	571	629
6913 LI Refreshment Costs - Library	0	0	0	284	9	275	313	344	379	417
6914 LI Equipment - Library	155	0	0	750	0	750	826	909	1,001	1,102
6918 LI Professional Fees (Private Contractors)	11	0	0	20,000	0	20,000	22,020	24,244	26,693	29,389
6920 LI Legionella Risk Assessment - Library	385	0	0	495	210	285	545	601	661	728
6921 LI IT & Office Costs - Library	2,498	0	0	1,652	1,237	415	1,818	2,002	2,204	2,427
6922 LI Library Activities	2,883	0	250	2,370	2,099	521	2,609	2,873	3,163	3,483
6975 LI Home Library Service	0	0	302	0	234	68	0	0	0	0
6923 LI PWLB Loan Repayment & Interest	12,420	0	2,000	23,000	24,477	523	23,000	23,000	23,000	23,000
<b>Total Library Expenditure</b>	<b>42,216</b>	<b>0</b>	<b>4,407</b>	<b>82,062</b>	<b>51,245</b>	<b>35,224</b>	<b>88,026</b>	<b>94,596</b>	<b>101,825</b>	<b>109,789</b>
<b>Library Staffing Expenditure</b>										
Library Staff Expenses	103	0	0	2,144	24	2,120	1,996	2,198	2,420	2,144
6682 ST LI Staff Training (Library)	0	0	0	1,101	168	933	1,025	1,129	1,243	1,368
Library Staffing Costs	131,675	0	875	136,189	88,618	48,446	128,105	141,044	155,289	170,973
<b>Total Library Staffing Expenditure</b>	<b>131,778</b>	<b>0</b>	<b>875</b>	<b>139,434</b>	<b>88,810</b>	<b>51,499</b>	<b>131,126</b>	<b>144,371</b>	<b>158,952</b>	<b>174,485</b>
<b>Total Operating Expenditure</b>	<b>173,994</b>	<b>0</b>	<b>5,282</b>	<b>221,496</b>	<b>140,055</b>	<b>86,723</b>	<b>219,152</b>	<b>238,967</b>	<b>260,777</b>	<b>284,274</b>
<b>Total Library Operating Expenditure</b>	<b>173,994</b>	<b>0</b>	<b>5,282</b>	<b>221,496</b>	<b>140,055</b>	<b>86,723</b>	<b>219,152</b>	<b>238,967</b>	<b>260,777</b>	<b>284,274</b>
<b>Total Library Operating Surplus/ Deficit</b>	<b>(171,508)</b>	<b>0</b>	<b>(5,282)</b>	<b>(219,628)</b>	<b>(138,933)</b>	<b>(85,977)</b>	<b>(217,095)</b>	<b>(236,703)</b>	<b>(258,283)</b>	<b>(281,529)</b>
<b>Library EMF Expenditure</b>										
6971 LI EMF Saltash Library Property Refurbishment	10,741	213,363	21,000	10,000	74,859	169,504	0	0	0	0
6972 LI EMF Library Equipment & Furniture	830	11,522	(2,075)	0	0	9,447	0	0	0	0
6973 LI EMF Loan Repayments	0	23,000	(23,000)	0	0	0	0	0	0	0
6974 LI EMF Library Funding	1,340	1,180	(250)	0	0	930	0	0	0	0
6698 ST LI EMF Staff Contingency (Library)	0	15,000	0	0	0	15,000	0	0	0	0
<b>Total Library EMF Expenditure</b>	<b>12,911</b>	<b>264,065</b>	<b>(4,325)</b>	<b>10,000</b>	<b>74,859</b>	<b>194,881</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Library Expenditure (Operational &amp; EMF)</b>	<b>186,905</b>	<b>264,065</b>	<b>957</b>	<b>231,496</b>	<b>214,914</b>	<b>281,604</b>	<b>219,152</b>	<b>238,967</b>	<b>260,777</b>	<b>284,274</b>
<b>Total Library Budget Surplus/ (Deficit)</b>	<b>(184,420)</b>	<b>(264,065)</b>	<b>(957)</b>	<b>(229,628)</b>	<b>(213,792)</b>	<b>(280,858)</b>	<b>(217,095)</b>	<b>(236,703)</b>	<b>(258,283)</b>	<b>(281,529)</b>

**To/From Reserves & Budget Virements 2023/24**

- Virement from General Reserves to Library Staffing Costs - £875 - PE 99/22/23
- Virement from 6974 EMF Library Funding to 6922 Library Activities - £250 - LI 64/22/23
- Virement from 6973 EMF Loan Repayment to 6923 PWLB Loan Repayment & Interest - £2,000 - LI 26/23/24
- Virement from 6900 Rates - Library to 6975 EMF Home Library Service - £220 - LI 26/23/24
- Virement from 6973 EMF Loan Repayment to 6971 EMF Saltash Library Property Refurbishment - £21,000 - LI 30/23/24
- Virement from 6972 EMF Library Equipment & Furniture to 6910 General Repairs & Maintenance - £1,000 - LI 34/23/24
- Virement from 6900 Rates - Library to 6904 Fire & Security Alarm - Library - £500 - LI 45/23/24
- Virement from 6972 EMF Library Equipment & Furniture to 6910 General Repairs & Maintenance - £1,075 - LI 50/23/24
- 6904 LI Fire & Security Alarm - Library. Actual 23/24 includes costs of £185 relating to 22/23
- 6975 LI Home Library Service - includes £82 received from CC for mileage reimbursement